

TO: Emory House Staff Residents and Fellows

The GME Office is providing alternative transportation through **Lyft** for residents/fellows who are unable to drive their vehicles **due to fatigue**. This service is at **no expense to residents/fellows when linking your Emory email.**

This service allows **fatigued** residents/fellows to be:

- Picked up from hospital facility
- Taken to residence
- Picked up from residence next day
- Taken back to hospital facility

THIS SERVICE MUST NOT BE USED FOR PERSONAL REASONS (example: transportation to airport).

How it works

Step 1. Create your business profile

Accept your invitation (***Check your Emory Email for the link...check junk box as well! If you haven't received it by July of the new academic year, email Taiwana Mearidy at tmearid@emory.edu***), and follow the sign up flow from your **mobile device**. You must sign up using your Emory email (**netid@emory.edu**).

Step 2. Download the Lyft app

Check your Lyft app on your phone to find your new business profile. If you don't have the app, you must download it for iOS or Android.

Step 3. Enjoy smoother rides

Make sure to select your business profile when taking rides to and from hospital facilities. Also, mark default payment method as **"Emory GME."**

Step 4. Tag your rides

You will be required to enter the following information before requesting a ride. If you don't see the following fields, switch over to business mode!

1. "Expense code" - Name of hospital you are calling a ride from, if hospital not listed, mark "other." If calling a ride from home, mark "home"
2. "Expense note" - If you selected "other" or "home" please include name of hospital you are traveling to or from.

Earn rewards for your rides

You can opt in to earn \$5 in personal Lyft credit for every 5 rides you take through "business" mode which is linked to a GME credit card. Plus, earn not only airline rewards when you link your [Delta SkyMiles](#) account, but also hotel rewards when you link your [Hilton Honors](#) account.

Need help?

Visit the [Lyft Business Support Center](#) or [reach out to the support team](#) for questions related to setting up your business profile.

Visit the Getting Started for Employees guide [here](#) for more information.

As a reminder, this service must ONLY when residents/fellows need to be picked up from their rotating facility and taken home due to fatigue.

All rides will be audited.

Yes, all of them.